**December 5, 2012 Meeting Notes (Draft)**

**Meeting Facilitator: John Hofmann**

| **No.** | **Agenda Item** |
| --- | --- |
|  |  |
| **I.** | **Call To Order**Meeting was called to order by John at 9:35 a.m. |
| **II.** | **Participants Introduction**Participants included: Steve Wilensky; John Heissenbuttel; Tad Mason; Tim Tate; Matt Waverly; Rick Hopson; Teresa McClung; Kendal Young; Peter Zaragoza; Dick McCleery; Pat McGreevy; Katherine Evatt; Bill Haigh; Eric Kleinfelter; Rick Breeze-Martin; Robert Smith; Jim Dambacher; Karl Dambacher; Gary Slade, Trout Unlimited; Cathy Koos-Breazeal; Reuben Childress; Nick Enstice; Kristen Podolak;  |
| **III.** | **Modifications and/or Approval of Agenda**Agenda accepted by consensus as distributed |
| **IV.** | **Approval of Previous Meeting Minutes**Not available – Tabled until January meeting |
| **V.** | **Status of Active Action Items**Not available – Tabled until January meeting |
| **VI.** | **ACCG Work Groups** |
|  | **A. Admin Work Group** – R. Breeze-Martin |
|  | 1. Status of ACCG Workgroups: Roles and Membership: Members were asked to review the ACCG Standing Work Group members list (Kendal provided a large print version) and affirm or change (e.g. delete or add) their participation in the Planning, Admin, Fiscal or Operations Work Groups . ***Action***: Members to review their Work Group assignments and let Admin know what if any changes they want to make.
 |
|  | 1. Status of External Communication Efforts: Katherine Evatt provided a status update of developing the Communications sub-group of the Admin WG and requested USFS / BLM / SNC for assistance from their Public Information Officers (PIO). ***Action***: USFS & BLM to follow up on PIO availability to help with developing public communications capacity.
 |
|  | 1. ACCG Overall Needs and Gaps Discussion: Katherine Evatt recommended for Admin WG that ACCG take time at its next meeting to discuss gaps in support needs for ACCG collaboration in order to identify needs and plan how to fill the “needs gap”. ***Action***: Put this topic on the January agenda for discussion.
 |
|  | **B. Planning Work Group –** K. Young |
|  | 1. CFLR Report: Kendal passed out copy of the final CFLR and it was briefly discussed for lessons learned to incorporate into future annual reporting.
 |
|  | 1. Status of Current Projects: Kendal provided brief update status of current CFLR Cornerstone projects.
 |
|  | 1. Discussion on Monitoring Component: Kendal provided brief description and update of Cornerstone monitoring system development; brief group discussion occurred. ***Action***: Planning WG will coordinate with Operations WG to establish roles & responsibilities for each group in relation to developing and implementing the Cornerstone monitoring system.
 |
|  | 1. Cornerstone MOU/MSA Recommendation: Rick Breeze-Martin reported out and noted that the ad hoc Cornerstone MSA WG is now transitioned as a sub-group of the Planning WG and indicated that expansion of the sub-group is open to other ACCG members. He reported out the following three recommendations regarding agreements to be developed:

A) Develop a draft Memorandum Of Understanding (MOU) with the USFS for the Cornerstone project for ACCG consideration that includes the approved preamble, best value criteria for All Lands Triple-Bottom-Line; description of MOU parties general roles and responsibilities, Wyden amendment intent, reference to use of all available USFS “tools” (i.e. contracts, agreements, etc.), and other items as appropriate for the draft MOU.B) The Cornerstone MOU/MSA sub-group is to continue progress towards developing a draft Cornerstone Master Stewardship Agreement as a USFS “tool” for ACCG consideration.C) That ACCG appoint an ad hoc sub-work group of Planning to develop a Participation Agreement (PA) to utilize non-USFS resources for training Native Americans and Veterans in forest work appropriate skills. A lively discussion ensued with the following results.***Actions:****For recommendation A*): By consensus approval, the Planning sub-group is to develop a draft Cornerstone MOU to recommend to the ACCG and USFS.*For recommendation B*): By consensus approval, the Planning sub-group is to continue progress towards developing a draft Cornerstone Master Stewardship Agreement as a USFS “tool” for ACCG consideration.*For recommendation C*): By consensus approval, the ACCG appointed Steve Wilensky to work with Jim Junette on an Appropriate PA instrument, and he is to recruit a Planning sub- group to plan and oversee implementation of the Native American and Veteran training project.  |
|  | **C. Finance Work Group** – S. McMorris |
|  | 1. In-Kind Reports: Rick reminded participants that they are to provide in-kind forms monthly, either by email to Cathy Koos-Brezeal (doing data input) or at ACCG meeting. Blank in-kind forms to be available with ACCG agenda distribution and at the meetings.
 |
|  | **D. Operations Work Group** – J. Heissenbuttel and J. Bray |
|  | 1. Report From Operations Workgroup Meeting: John notified participants that Jan Bray has retired from CalFire, she may continue to participate in ACCG in future. John also brought up conference call with Tad Mason, et al re SB 1122; the meeting approved moving up the Old Business Item of SB1122 Presentation to this item. Tad Mason provided an overview and status update of SB1122 in general, noting an upcoming SNC sponsored session at McClellan on December 14th. He also discussed the Wilseyville project position in the “queue” of potential SB1122 projects in particular. After discussion with Q&A the group decided to ask Tad back in January for an update and to answer other questions the group may have about the SB1122 process. ***Action:*** Keep Tad and SB1122 under Old Business for the January 2012 ACCG agenda for a status update with Q&A.
 |
|  | **E. SCALE Project Development Ad Hoc Work Group** – S. Wilensky |
|  | 1. Status of SCALE development: Tabled until January meeting
 |
| **VII.** | **Old Business** |
|  | 1. CFLR Coalition Update:
 |
|  | 1. Mokelumne Avoided Cost Analysis Update: Nick from SNC provided a brief status overview of the project and distributed fire regime maps and gave a description of each. He answered meeting participant questions.
 |
|  | 1. Update and Discussion on Forest Service FY 2013 Budgets: Tabled until January meeting
 |
|  | 1. Presentation on SB 1122 – T. Mason: (See Operations WG item above)
 |
| **VIII.** | **New Business** |
|  | 1. Year-End Report on Buena Vista Biomass Power CRC Monitoring:Tabled until January
 |
| **IX.** | **ACCG Partner Reports** |
|  | 1. Brief updates from those in attendance:The Calaveras and Amador Ranger Districts presented Rick Breeze-Martin with a going away Certificate of Appreciation for his involvement with ACCG work.
 |
| **X.** | **Current Meeting Action Items Review:** Rick reviewed the meeting action items listed above. |
| **XI.** | **Adjourn – *Next meeting in Calaveras County on January 16, 2013***  |