



Amador-Calaveras Consensus Group

*Collaboration and Environmental
Conflict Resolution Facilitation
Services*

Presentation by:

Tania Carlone

Senior Associate Mediator

Presentation Outline



- Consensus Building Institute Introduction
- Facilitation Services Background
- Overview of scope and timeline
- Next Steps

Consensus Building Institute

Introduction



- Founded in 1993
- Nationally and internationally recognized non-profit organization
- Improves way leaders collaborate to make decisions, achieve agreements, and manage multi-party conflicts and planning efforts

Facilitation Services

Background



- Facilitation services contracted through U.S. Institute of Environmental Conflict Resolution
- Contract ends September 15, 2019
- Tania Carlone, Senior Associate Mediator, has more than a decade experience facilitating water and natural resources planning efforts in Northern California and the Sierra Nevada. She is based in Nevada City, CA.

Facilitation Services

Goals

- Assist members of the ACCG in developing an effective collaborative engagement strategy and ACCG meeting process approach through a situational assessment
- Aid in the implementation of the Collaborative Engagement Strategy through ACCG convenings over the next 10 months, including helping the collaborative identify and resolve differences in order to reach agreement on topics where consensus has been difficult to achieve

Facilitation Services

Scope and Timeline



Step 1: Information Gathering/Situational Assessment

- Complete relevant background reading
- Conduct phone interviews with up to 20 entities. Note that these interviews may include individuals or small groups. (1 hour in length)
- Document discussions to understand issues, opportunities, evaluate assumptions and identify factors for success

Timeline: Complete interviews by December 18, 2018

Facilitation Services

Scope and Timeline



Step 2: Prepare Assessment Findings Report & Convene Workshop

Based on the outcomes of the neutral/confidential assessment interviews, prepare a report (in the form of a PowerPoint Presentation) and present at a findings workshop to:

- summarize the scope and relevant issues and concerns
- clarify and neutrally describe the range of perspectives
- describe collaborative process and framework improvements for greater effectiveness
- identify strategies, practices, policies, and collaboration skills

Timeline: Present findings to ACCG in late January 2019

Facilitation Services

Scope and Timeline



Step 3: Prepare Collaborative Engagement Strategy and Next Steps Brief

- Prepare a Collaborative Engagement Strategy and Next Steps Brief proposing a process design and collaborative engagement strategy for the ACCG.

Timeline: Complete by end of February 2019

Facilitation Services

Scope and Timeline



Step 4: Implement Collaborative Engagement Strategy

- Facilitate up to 11 meetings with ACCG
- Facilitate up to 16 meetings with the ACCG Planning Work Group
- Coordinate preparation for meetings with the Administration Work Group

Timeline: February-September 2019

Facilitation Services

Next Steps



Next Steps:

- Work with Admin Work Group to finalize interviewee list, questions, and related communications (by November 19)
- Send email invitations for participation in assessment interviews (before Thanksgiving)
- Schedule interviews (by end of November)
- Complete interviews (by third week of December)
- Analyze findings and prepare report (January)
- Convene findings workshop to report assessment findings to ACCG (end of January)

Facilitator Contact Information



My Apologies for not being able to attend the November ACCG meeting. If you have any questions, please do not hesitate to contact me:

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About CBI

CBI is a nonprofit organization with decades of experience helping leaders collaborate to solve complex problems.

Our staff are experts in facilitation, mediation, capacity building, citizen engagement, and organizational strategy and development. We are committed to using our skills to build collaboration on today's most significant social, environmental, and economic challenges. We work within and across organizations, sectors, and stakeholder groups.

FOR MORE INFORMATION: CBI.ORG

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