ACCG | Admin Meeting | April 11, 2022

# Action Items

| **Actions** | **Responsible Parties** |
| --- | --- |
| **April 2022 General Meeting**Meeting agenda and format confirmed (hybrid in-person at Calaveras RD office and via Zoom). Minor revision made to wording in last panel objective. Future general meeting topics were discussed and it was decided to outreach to Big Trees SP for a potential field tour and continue outreaching to secure USFS Forest Resilience Strategy and Caldor Fire update presentations. Finalize the general meeting materials. | Layhee |
| **Administrative and Facilitation Support**Continued discussions on future Administrator and Facilitation Support Contractor scope of services. Once UMRWA’s grant agreement is signed with SNC (should be later this month), UMRWA will draft and distribute a position flyer for these services. | UMRWAAll |
| **2022 ACCG Priorities**Work group briefly discussed the responsibilities assigned to the group. Group will address their assigned priorities in more depth at their May meeting. | All |

# Other Next Steps / Notes

* In the interim between the current ACCG Administration/Facilitation agreement expires (3/31/2022) and the new grant agreement between SNC and UMWA is finalized, the Admin WG will work with Megan to ensure key Administrator functions continue.
* Work groups assigned 2022 priorities are expected to give regular updates at the general meetings, including the Admin WG.

# Meeting Participants

|  |  |  |  |
| --- | --- | --- | --- |
| **First Name** | **Last Name** | **Affiliation** | **Time (Hours)** |
| Megan | Layhee | Administrator | 1.25 |
| Richard | Sykes | UMRWA | 1.25 |
| Michael | Pickard | SNC | 1.25 |
| Sue  | Holper | ACCG signatory, private citizen | 1.25 |
| John  | Heissenbuttel | Cal AM team | 1.25 |