

ACCG | Admin Meeting | October 13, 2020

Action Items

Actions	Responsible Parties
Speakers. <ol style="list-style-type: none"> 1. Confirm if Dr. Westerling has background materials for his Oct 21 presentation and/or if he would like to schedule a dry run with CBI 2. Confirm what materials Megan would like to share for the SLAWG presentation. 3. Confirm with Rich F if there are any summary revisions to previous General Meeting Summary (if none, then remove as a meeting document for the Oct 21 General Meeting) 	Regine
Agenda. Send modified agenda per Admin WG discussion <ul style="list-style-type: none"> • Revised times for SLAWG presentation • Both Regine and Robin will present the Admin update on contracting • Robin and Gwen will present the Monitoring WG update (+Cornerstone annual report) 	Tania → Regine
SLAWG. Coordinate with Megan and CBI/CHIPS (as needed) to schedule workshops on the prioritization tool and projects inventory (expected late November/early December)	Michael
Communication & Engagement Plan. Revise key messages (and Appendix C, Success Stories) for Admin WG members to review prior to the next Admin WG meeting	CBI → Sue, Richard, and Regine
Future Facilitation Needs <ul style="list-style-type: none"> • Develop list and be prepared to discuss at the next Admin WG meeting: <ol style="list-style-type: none"> a. Different options for desired ACCG facilitation support ranging from no facilitation to full facilitation, recognizing there may be scenarios including partial facilitation support. b. Facilitation priorities for CBI and desired “products” (e.g., finalize zones of agreement; facilitation trainings if the group will be moving toward self-facilitation) <p><i>(Note: The Admin WG agreed that they would like to make a recommendation on future facilitation support for full ACCG consideration at the February general meeting.)</i></p>	Admin WG
MOA <ol style="list-style-type: none"> 1. Develop memo that clarifies to members their expected duties (e.g., regular participation and not missing more than 6 consecutive meetings). 2. Potentially add in language clarifying that while a signatory can have more than one representative participate in ACCG workgroup or general meetings, only one representative of the signatory should participate in final decision-making processes. 	<ol style="list-style-type: none"> 1. Regine 2. CBI

Other Next Steps / Notes

- Currently holding ACCG meetings remotely for now through the rest of the year.
- Funding Coordination WG plans to request a list of prioritized projects from the Planning WG once that list becomes available.
- The Admin WG plans to develop and present recommendations to the full ACCG on future facilitation needs – aiming for January/February. Need sufficient time in the event that the full ACCG wishes for post-CFLR facilitation support that would require pursuing alternative funding source(s).
- Planning WG is working on the Prescribed Fire Panel for the January General Meeting
- Next Admin WG meeting – in addition to the standard agenda items, dedicate time to review revisions to the C&E Plan and discuss next steps; and continue discussions on facilitation needs for the remainder of the CFLR funding.

Conference Call Participants

First Name	Last Name	Affiliation	Time (Hours)
Sue	Holper	ACCG	1.5
Regine	Miller	Calaveras Healthy Impact Product Solutions	1.5
Tania	Carlone	Consensus Building Institute	1.5
Stephanie	Horii	Consensus Building Institute	1.5
Michael	Pickard	Sierra Nevada Conservancy	1.5
Richard	Sykes	Upper Mokelumne River Watershed Authority	1.5
Carinna	Robertson	USFS – Calaveras Ranger District	1.5
Robin	Wall	USFS – Amador Ranger District	1.5