



Outreach Notice

USDA Forest Service • Pacific Southwest Region
STANISLAUS NATIONAL FOREST



Supervisory Visitor Information Specialist GS-1001-7

*PERMANENT Full Time
Duty Station – Hathaway Pines, CA*

The Stanislaus National Forest is filling a permanent Supervisory Visitor Information Specialist position for the Calaveras Ranger District in Hathaway Pines, California.

General duties include management of the District's Front Desk Reception and Visitor Information Desk. This includes collection officer duties in selling/issuing/tracking inventory of Forest Service maps, passes and permits (personal fuelwood & wilderness) using the Forest Service POSS system. This position is also responsible for maintaining inventory, sales and display area for books, maps, and miscellaneous items sold through our non-profit partner, Three Forest Interpretive Association. This position will be responsible for answering phone calls, mail correspondence regarding requests for information, providing current Forest/District information to walk-in visitors, and creating/updating information handouts. This position will be responsible for training and supervising multiple seasonal employees, conducting performance evaluations, assisting in employee hiring, and providing visitor information services at other District Offices/Supervisor's Office. Collateral duties may include providing clerical assistance for other District personnel, assisting with special use permits, or providing support services assistance. This position may oversee a Forest-wide program, such as webpage management and/or social media postings to provide information and education to forest visitors.



Please respond by February 29, 2020

Interested candidates: For additional information regarding this position, please contact Calaveras Public Service Staff Officer, Casey Jardine at (209) 283-4024 or by email at casey.jardine@usda.gov. If interested in this position, please respond by **February 29, 2020**.

ABOUT THE FOREST:

The Stanislaus National Forest (<http://www.fs.fed.us/r5/stanislaus/>) totals approximately

1,090,000 acres within its boundaries. The Forest is bordered on the south by the Merced River and the Sierra National Forest. The Mokelumne River and the Eldorado National Forest comprise the northern border (map 1). Yosemite National Park and the Toiyabe National Forest make up the eastern boundaries. The Forest Supervisor's Office is located in Sonora, California, the county seat for Tuolumne County. The four Ranger Districts, Mi-Wok, Calaveras, Summit, and Groveland, are within 45 minutes of the Supervisor's Office.

The Stanislaus National Forest contains all of the Emigrant Wilderness and portions of the Carson-Iceberg and Mokelumne Wildernesses. The pristine and dramatic scenery offers a backdrop for outstanding hiking, backpacking, and horseback riding experiences. As home to a multitude of lakes and reservoirs, as well as 811 miles of rivers and streams and 18 fish species, the Stanislaus offers a wide variety of water recreation opportunities. The Tuolumne and the Stanislaus Rivers are popular destinations, as are Lake Alpine, Pinecrest and Cherry Lakes. Winter recreational opportunities are numerous and the area abounds with local history from the gold rush era. Visit the Calaveras County Visitor Bureau website at <https://www.gocalaveras.com/>

WEBSITES WITH LOCAL COMMUNITY INFORMATION



- <http://www.city-data.com/city/Sonora-California.html>
- <http://www.city-data.com/city/Arnold-California.html>
- <http://www.mymotherlode.com/news/index.php>
- <http://www.calaverasenterprise.com/>

Outreach Response Form STANISLAUS NATIONAL FOREST

Calaveras Visitor Information Specialist

Mail to: **Attn: Casey Jardine**

P.O. Box 500

5519 Highway 4

Hathaway Pines, CA 95233

E-mail: casey.jardine@usda.gov

Phone: 209-283-4024

Please respond by February 29, 2020



NAME: _____

E-MAIL ADDRESS: _____

MAILING ADDRESS: _____

TELEPHONE NUMBER: _____

AGENCY EMPLOYED WITH: {USFS {BLM _____ {OTHER

TYPE OF APPOINTMENT: {PERMANENT {TEMPORARY {TERM

{VRA {PWD _____ {OTHER

CURRENT: _____ {REGION _____ {FOREST

 _____ {DISTRICT

CURRENT: _____ {SERIES _____ {GRADE

CURRENT: _____ {POSITION TITLE

HOW DID YOU FIND OUT ABOUT THIS OUTREACH NOTICE?

**IF NOT A CURRENT PERMANENT (CAREER OR CAREER CONDITIONAL) EMPLOYEE
ARE YOU ELIGIBLE TO BE HIRED UNDER ANY OF THE FOLLOWING SPECIAL AUTHORITIES?**

PERSON WITH DISABILITIES

VETERANS READJUSTMENT

DISABLED VETERANS W/30% COMPENSABLE DISABILITY

VETERANS EMPLOYMENT OPPORTUNITIES ACT OF 1998

FORMER PEACE CORPS VOLUNTEER

PATHWAYS PROGRAM

NON-DISCRIMINATION STATEMENT

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

The USDA Forest Service is an equal opportunity provider and employer.