

ACCG | Admin Meeting | August 10, 2020

Action Items

Actions	Responsible Parties
Speakers <ol style="list-style-type: none"> 1. Confirm speaking logistics for Scott Stephens (time allotment, topics to address). Specifically asking Dr. Stephens to touch upon treatment re-entry and maintenance (e.g., return interval and flame length), and efficacy of treatments. 	Regine
Socioeconomic Ad Hoc Email draft project submission form (with introduction memo) to ad hoc Aug 10 or 11 before finalizing draft for the Aug 19 General Meeting materials.	Tania
Members. <ol style="list-style-type: none"> 1. [CHIPS] to Confirm with Richard Sykes (UMWRA) will attend Admin WG meetings and sign the revised MOA; [CBI] to Send calendar invites to Richard. 2. Invite new BLM Regional Director, Chris Heppe, to future ACCG meeting. 	<ol style="list-style-type: none"> 1. Regine and Steph 2. CHIPS/CBI
SLAWG Connect with Megan Layhee on General Meeting presentation regarding the SLAWG update. (Note: Admin WG members emphasized the importance for the SLAWG tools and review/update process to support adaptability, including flexibility to make the model more robust if the resources/information/expertise become available.)	Michael
Communication and Engagement Plan <ol style="list-style-type: none"> 1. Distribute revised C&E Plan to Admin WG for review 2. August 24 - Send CBI edits on the draft C&E Plan, particularly on the Stakeholder Key Interests and Audience table. 3. Connect with Steve W and draft initial Key Messages (aim to have draft ready for September Admin WG meeting) 	<ol style="list-style-type: none"> 1. Steph 2. Admin WG 3. Katherine
MOA Signatures <ol style="list-style-type: none"> 1. Send signed MOA to Regine (and/or notify Regine when you expect to have the MOA signed – e.g., Foothill Conservancy’s board meets late August) 2. Explore options for tracking signatories (e.g., password-protected webpage, box or dropbox subscription, etc.) 	<ol style="list-style-type: none"> 1. Admin WG 2. Regine

Other Next Steps / Notes

- Currently holding ACCG meetings remotely for now through the rest of the year.

- Rick Hopson on leave/detail in R5 for next couple of months. Email Marc Young and Robin Wall in meantime.
- CBI/CHIPS/USFS are meeting to discuss future CBI contract and scope of work (current contract expires in September).
- Next Admin WG meeting – in addition to the standard agenda items, dedicate time to Speaker Schedule, the SLAWG tool, and C&E Plan revisions.

Conference Call Participants

First Name	Last Name	Affiliation	Time (Hours)
Sue	Holper	ACCG	1.5
Regine	Miller	Calaveras Healthy Impact Product Solutions	1.5
Tania	Carlone	Consensus Building Institute	1.5
Stephanie	Horii	Consensus Building Institute	1.5
Katherine	Evatt	Foothill Conservancy	1.5
Michael	Pickard	Sierra Nevada Conservancy	1.5
Carinna	Robertson	USFS – Calaveras Ranger District	1.5
Robin	Wall	USFS – Amador Ranger District	1.5