

# ACCG | Admin Meeting | November 9, 2020

## Action Items

Actions	Responsible Parties
<b>Speakers.</b> <ol style="list-style-type: none"> <li>1. Send Regine and Megan the latest version of the ACCG socio-economic guidance checklist (for the project development and support process package) and Planning Work Group meeting summaries related to the Sierra Institute's local socio-economic study.</li> <li>2. Confirm presentation logistics with Karen Quidachay. Provide Karen and Steve Wilensky materials (i.e., socio-economic checklist and SI report) that will help capture issues of interest to the ACCG.</li> </ol>	<ol style="list-style-type: none"> <li>1. Tania</li> <li>2. Megan/Regine</li> </ol>
<b>Agenda.</b> Send modified agenda per Admin WG discussion, including <ul style="list-style-type: none"> <li>• SLAWG presentation in February</li> <li>• Herbicide panel moved to March (tentatively)</li> <li>• TEK presentation later in spring (date TBD)</li> <li>• Robin will provide Monitoring WG updates</li> </ul>	Tania → Regine
<b>SLAWG.</b> Add Arc GIS platform link to the SLAWG workshop agendas	Megan
<b>Funding Coordination.</b> <ol style="list-style-type: none"> <li>1. Share calendar invite with Chuck.</li> <li>2. Confirm who from Amador RD will attend the Funding Coordination meeting</li> </ol>	<ol style="list-style-type: none"> <li>1. Regine</li> <li>2. Robin &amp; Chuck</li> </ol>
<b>Collaborative Engagement Strategy.</b> Update status and recommendations (particularly related to facilitation needs) for implementing remaining elements of the Collaborative Engagement Strategy	Tania
<b>Scheduling.</b> Poll Admin WG members to schedule a December meeting.	Stephanie
<b>MOA Member Welcome Letter.</b> Send edits by the end of the week to CHIPS to be included in the November General Meeting materials. (Note: confirm that CHIPS received Sue's edits sent early Nov 9)	All → Regine & Megan

## Other Next Steps / Notes

- Currently holding ACCG meetings remotely for now through the rest of the year.
- Admin WG members suggest USFS explore opportunities for a Power Fire and/or Hemlock treatments field visit "learning symposium" in spring if possible (consider coordinating with the Monitoring WG).
- December Admin WG meeting should discuss: recommended next steps for completing the Collaborative Engagement Strategy, Communication & Engagement Plan updates
- In January, the Admin WG discussion topics should include (but not limited to): ACCG facilitation support priorities, Communication & Engagement Plan, and TEK presentation.

- CBI will work with Admin WG members on revisions to key messages in the C&E Plan (aiming to share C&E Plan w/ the full group in early 2021).
- Admin WG suggests that the Planning WG, at its next meeting (Jan 2021) identify potential speakers for the Herbicide Panel discussion in order for CHIPS/CBI to coordinate speakers.
- Admin WG members reemphasized the importance to more closely operate aligned with the ACCG processes that are more clearly outlined in the revised MOA, while also encouraging participation and convey a welcoming tone – remind folks that, “this is a voluntary effort, where individuals and organizations are welcome and encouraged to sign onto the MOA as an expression of good faith to collaborate (not a legally binding document). All meeting attendees are welcome to participate in the discussions; however, ACCG decisions will be reserved for the MOA signatories.”

## Conference Call Participants

First Name	Last Name	Affiliation	Time (Hours)
Sue	Holper	ACCG	1.5
Regine	Miller	Calaveras Healthy Impact Product Solutions	1.5
Megan	Layhee	Calaveras Healthy Impact Product Solutions	1.5
Tania	Carlone	Consensus Building Institute	1.5
Stephanie	Horii	Consensus Building Institute	1.5
Michael	Pickard	Sierra Nevada Conservancy	1.5
Carinna	Robertson	USFS – Calaveras Ranger District	1.5
Chuck	Loffland	USFS – Amador Ranger District	1.5
Robin	Wall	USFS – Amador Ranger District	1.5