

ACCG | Admin Meeting | December 9, 2020

Action Items

Actions	Responsible Parties
Speakers. Confirm CALFIRE’s participation on the Prescribed Fire Panel. Coordinate planning call with full panel in early January.	Megan/Tania
Website. <ol style="list-style-type: none"> 1. Check to see if Jill has a checklist for website management 2. Check to see if the website consultant has a specific format for creating/updating webpages 3. Work with Monitoring WG to implement the changes to the website per discussion (refer to document “02-MWG recommended changes...”) <ul style="list-style-type: none"> - Dedicated link to Monitoring WG webpage - Create table of projects (include dates) - Share info from monitoring database - Link to the SLAWG tool 	<ol style="list-style-type: none"> 1. CBI 2. Megan 3. Megan/Monitoring WG
Outreach & Engagement Plan. Review/update C&E Plan per meeting discussion and submitted comments. Aim to have near-to-final working draft ready for Admin WG in January.	Stephanie

Other Next Steps / Notes

- Currently holding ACCG meetings remotely for now through the rest of the year.
- Admin WG supported creating a dedicated webpage for the Monitoring WG. The group suggested it would be more streamlined and efficient if the Monitoring WG could manage and update their own webpage – should hold a webpage management training session for a Monitoring WG point person. Members supported creating an ARCGIS online story map, but suggested first focusing on setting up the WG’s webpage.
- The group discussed how to track and capture on the website the ACCG participants who are not MOA signatories, but have been in the past or are not currently active. The group indicated that the current revised wording seems sufficient at this time. CHIPS/CBI manages the email list for the ACCG listserv, which could help track historical participants and/or attendance if needed.

Conference Call Participants

First Name	Last Name	Affiliation	Time (Hours)
Alissa	Fogg	Point Blue, Monitoring WG	0.5
Sue	Holper	ACCG	1.5
Regine	Miller	Calaveras Healthy Impact Product Solutions	1.5

Megan	Layhee	Calaveras Healthy Impact Product Solutions	1.5
Tania	Carlone	Consensus Building Institute	1.5
Stephanie	Horii	Consensus Building Institute	1.5
Michael	Pickard	Sierra Nevada Conservancy	1.5
Richard	Sykes	UMRWA	1.5
Carinna	Robertson	USFS – Calaveras Ranger District	1.5
Ray	Cablaysan	USFS – Calaveras Ranger District	1.5
Robin	Wall	USFS – Amador Ranger District	1.5