

# ACCG | Admin Meeting | June 8, 2021

## Action Items

| Actions   | Responsible Parties  |
|---|--|
| <p><b>Speakers</b></p> <ul style="list-style-type: none"> <li>Develop and issue press release per recent standard procedure; do not need to specifically mention the Forest Resilience Initiative as this presentation/discussion is primarily meant for an ACCG brainstorm session</li> </ul>  | Megan  |
| <p><b>MOA Signatory Status</b></p> <ol style="list-style-type: none"> <li>Per revised MOA membership attendance requirements (Admin WG will discuss how to address signatories who have not attended a General Meeting in the last 6 months): Reach out to three signatories who have not attended the General Meetings since December 2020 to explore <u>why</u> their participation has dropped (e.g., zoom aversion, project-specific interest, etc.) and desired path forward; report back to Admin WG and at General Meeting.</li> <li>Richard S to reach out to Terry W to explore Alpine County BOS' interest to become MOA signatory.</li> <li>Add standard agenda item to June and December General meetings for MOA signatory attendance check-ins.</li> <li>Add to C&amp;E Plan implementation: Explore strategies for engaging with county boards.</li> </ol> | <ol style="list-style-type: none"> <li>Megan</li> <li>Richard S</li> <li>CBI</li> <li>CBI</li> </ol> |
| <p><b>ACCG Administrative and Facilitation Support</b></p> <p>CBI and CHIPS develop draft recommendations / framework for identifying desired future facilitation and administrative support; circulate to Admin WG for feedback before next Admin WG meeting.</p>  | CBI  |

## Other Next Steps / Notes

- Currently holding ACCG meetings remotely until Admin WG confirm otherwise. Consider revisiting at future Admin WG meeting as local reopening policies advance to support in-person meetings (and consider hybrid options to retain virtual meeting participation).
- At General Meetings (and other communications as appropriate), remind participants that MOA signatories are welcome on a rolling basis.
- The Admin WG observed the challenge to identify clear trends from the future admin & facilitation survey due to the low number of survey responses (N=16). Generally, both admin and facilitation are strongly valued depending on various conditions (topic complexity or controversy, group dynamics, etc.). There are a few ACCG members who may be interested in taking on some admin tasks (e.g., speaker coordination), and increased self-facilitation. The Admin WG anticipates the Planning WG will need the most facilitation support (group delves in

to complex topics more thoroughly, vets potentially controversial aspects of proposed projects, future projects will be more complex and potentially controversial). There was a suggestion to develop principles and criteria to help evaluate admin and facilitation options (e.g., supports building self-facilitation and conflict resolution skills; prepares for anticipated increased complex/potentially controversial topics; and is flexible and with contingencies.)

## Conference Call Participants

| First Name | Last Name | Affiliation                                | Time (Hours) |
|------------|-----------|--|--------------|
| Sue        | Holper    | ACCG                                       | 1.5          |
| Megan      | Layhee    | Calaveras Healthy Impact Product Solutions | 1.5          |
| Regine     | Miller    | Calaveras Healthy Impact Product Solutions | 1.5          |
| Tania      | Carlone   | Consensus Building Institute               | 1.5          |
| Stephanie  | Horii     | Consensus Building Institute               | 1.5          |
| Richard    | Sykes     | Upper Mokelumne River Watershed Authority  | 1.5          |
| Chuck      | Loffland  | USFS – Amador Ranger District              | 1.5          |
| Carinna    | Robertson | USFS – Calaveras Ranger District           | 1.5          |