

ACCG | Admin Meeting | November 8, 2021

Action Items

Actions	Responsible Parties
November General Meeting <ul style="list-style-type: none"> • Confirmed that November will be a Zoom meeting • Add in optional socializing opportunity to end of meeting <ul style="list-style-type: none"> ○ Connect with Tania on logistics, potential prompts, etc. 	Megan
Monitoring WG Notify ACCG of the Point Blue presentation at the Nov 10 Monitoring WG meeting (meeting will also be recorded)	Megan
Communication & Engagement Plan Coordinate to post final C&E Plan to the website	CBI and Megan
Facilitation Training Workshop <ul style="list-style-type: none"> • Connect with ACCG members (who volunteered to facilitate future General meetings) to schedule a training workshop (expected in early January 2022). • Add Chuck L to volunteer list as tentative. Once dates/times are confirmed with the ACCG members who were interested in the training; notify and invite other ACCG members to participate.	CBI and Megan

Other Next Steps / Notes

- Since the November meeting is expected to be shorter in content and no guest speaker, the Admin WG recommended conducting the meeting as a Zoom meeting only; plan to hold the January meeting as a hybrid meeting
- In a future early 2022 meeting, consider discussing C&E needs and priorities for the year (keep the C&E Plan a living document)

Conference Call Participants

First Name	Last Name	Affiliation	Time (Hours)
Sue	Holper	ACCG	1
Megan	Layhee	Calaveras Healthy Impact Product Solutions	1
Stephanie	Horii	Consensus Building Institute	1
Chuck	Loffland	USFS – Amador Ranger District	1
Carinna	Robertson	USFS – Calaveras Ranger District	1